

LOCAL SERVICES BOARD OF NOLALU
Regular Meeting Minutes
November 22, 2016
7:30 PM
Nolalu Community Centre

Attendance:

Board Members: Sherida Bowey, Debra Hitz, Don Jantunen, Sharon Low (Chair),
Secretary/Treasurer: Karen Caren
NCC: Phyllis Garton
NEST: Bob Payne, John O'Malley, Camille Turcotte

1. Call to Order and Review of Agenda

The Chair called the meeting to order at 7:30 PM. Without objection, the agenda was amended by moving item 9.6 Legal Issue with Fire Hall up to 9.1 to be discussed first.

2. Conflict of Interest

No conflicts of interest were declared.

3. Election for One Vacant Seat

There were no nominations. It was the consensus of the members to defer this item to the January 24, 2017 meeting.

4. Approval of Minutes - October 25, 2016 Meeting

The following amendments to the minutes were noted:

- a. Section 6.1: Add the word "well" at the end of the sentence, "The Halloween dance went ----".
- b. Section 9.3: For Resolution No. 2016-42, the names of the movers and seconders were changed from Sandy Snider and Lloyd Snider to Sherida Bowey and Debra Hitz.

Resolution No. 2016-44:

Moved by Sherida Bowey, seconded by Debra Hitz,

THAT the regular meeting minutes of October 25, 2016, as amended, be accepted.

CARRIED

5. Financial Reports

5.1 October 2016

Resolution No. 2016-45:

Moved by Debra Hitz, seconded by Sherida Bowey,

THAT the LSB expenditures of \$2,341.31 for administration, \$2,290.17 for recreation services and \$4,187.67 for fire protection services for a total of \$8,819.15 for the month of October 2016 be accepted; and

THAT the reserve account, petty cash and bank account transactions and balances for October 2016, as per the financial statement as compared to the draft budget, have been reviewed and are hereby approved.
CARRIED

6. Updates

6.1 NCC

Phyllis Garton noted that the 150th Canada Day celebration is planned to be held on July 1, 2017, to be hosted by NCC, hopefully with the assistance of NEST for the fireworks display. The senior's Christmas Potluck is on December 13th, and this year instead of secret Santa gifts, attendees will be encouraged to make a \$10 donation to the Rural Food Cupboard. The tree lighting event is on November 26th, which will include a pancake supper. The children's Christmas party is scheduled in December. NCC is seeking someone to help with the layout and printing of the Grassroots as the current editor will be resigning as of December 31st. There was discussion as to how space in the Grassroots could be used more efficiently.

Sharon advised Phyllis that NCC should obtain a second opinion if there is a propane leak in the kitchen as there is still the smell of propane.

6.2 NEST

John O'Malley noted that the members have been busy training and the calls have been relatively quiet.

7. Correspondence

7.1 Erin Claeey – Resignation from Board

Sharon read the letter from Erin Claeey which advised of her resignation from the Board due to a conflict with her employment.

7.2 Land Forfeiture Notices – Ministry of Finance

Sharon read the two notices from the Ministry of Finance advising of two properties that have now been forfeited to the Crown for non-payment of Provincial Land Tax. The pre-2009 LSB tax arrears are now the responsibility of the LSB and it was the consensus that the amounts are too small for the LSB to pursue for collection.

7.3 Ontario Fire Marshal and Emergency Management (OFEM) – NEST Compliance Plan

Sharon asked NEST to speak to this email that was sent to NEST from the OFEM, and copied to the LSB, as to where NEST is at in complying with OFEM's requests. Bob Payne advised that it has complied with all the outstanding matters.

7.4 OFEM – Inclusion of Lismore Township in NEST's Jurisdiction

Sharon read the email sent to NEST from OFEM, and copied to the LSB, respecting OFEM's recommendation that NEST requires approval from OFEM to add Lismore Township to NEST's jurisdiction.

John O'Malley advised that NEST will follow-up on this. John also suggested that the LSB refrain from any correspondence with OFEM with respect to NEST's governance, as the LSB has no responsibility for NEST in this area.

8. Old Business

8.1 Exclusion of Pete's Lake Property –Status

Nothing new to report.

8.2 Educating the Community about the LSB

Without objection, this item was deferred to the January meeting.

8.3 Emergency Procedures Plan (mock exercise)

Sharon noted that she needs to contact the Salvation Army yet to inquire what services they may be able to offer in an emergency.

8.4 Supporting an LSB Association

Sharon noted that the Steering Committee has now met twice with representatives from the Ministry of Northern Development and Mines (MNDM). The Ministry representatives have shown support for an LSB Association website, as well as training for LSB members. A training day is to be scheduled in January 2017, and Sharon reviewed a draft agenda. MNDM will provide the venue and lunch. Three board members showed an interest in attending. Sharon will advise further on training details once they are finalized.

8.5 Canada 150th Anniversary Planning

As noted earlier by NCC, since it has taken the lead in planning this event it was the consensus that this item be removed from the agenda.

9. New Business:

9.1 Legal Issue with Fire Hall

Sharon noted that a special planning session was held on November 15, 2016 with the LSB and NEST to discuss what action is to be taken in response to the legal proceeding that has been commenced against the LSB and NEST with respect to the location of the West Fire Hall being located on private property.

Resolution No. 2016-46:

Moved by Debra Hitz, seconded by Sherida Bowey,

THAT McKittricks Law, if available, be hired to represent the LSB on the legal proceeding with respect to the location of the West Fire Hall.

CARRIED

It was noted that the legal fees in this matter are estimated to cost around \$6,000. The LSB has \$4,200 currently in the reserve account. It was suggested that the 2017 tax levy be increased to \$145, up from the recommended \$140 discussed at the October 25th meeting, to allow for additional funds to cover the legal costs. This will raise an additional \$3,220 as a transfer to reserve.

Resolution No. 2016-47:

Moved by Sherida Bowey, seconded by Debra Hitz,

THAT the 2017 levy per property be \$145 for a total levy of \$93,380.

CARRIED

9.2 Budget and Levy 2016-2017

The Budget was amended from that presented at the October 25th meeting to add an additional \$3,220 as a transfer to reserve under the Administration expense and increase the levy to \$93,380.

Resolution No. 2016-48:

Moved by Debra Hitz, seconded by Sherida Bowey,

THAT By-law 2016-12 being a by-law to adopt the annual estimates of all amounts required for the purposes of the Board for operating expenditures for the 2016-2017 fiscal year and to set the tax levy be hereby passed and enacted this 22nd day of November 2016.

CARRIED

9.3 MOF Collect Levy – By-law

Resolution No. 2016-49:

Moved by Debra Hitz, seconded by Sherida Bowey,

THAT By-law 2016-13 being a by-law to authorize the Ministry of Finance to bill and collect the tax levy be hereby passed and enacted this 22nd day of November 2016.

CARRIED

9.4 Request for First Payment from MNDM – By-law

Resolution No. 2016-50:

Moved by Debra Hitz, seconded by Sherida Bowey,

THAT By-law 2016-15 being a by-law to approve the Annual Budget Estimates Report and First Request for payment Form for submission to the Ministry of Northern Development and Mines be hereby passed and enacted this 22nd day of November 2016.

CARRIED

9.5 Service Contracts – NCC, NEST, Moose Media – By-law

Resolution No. 2016-51:

Moved by Debra Hitz, seconded by Sherida Bowey,

THAT By-law 2016-14 being a by-law to enter into contracts for the provision of recreation services, fire protection services and webpage services for the 2016-2017 fiscal year be hereby passed and enacted this 22nd day of November 2016.

CARRIED

9.6 Funding Agreement with MNDM – By-law

Resolution No. 2016-52:

Moved by Sherida Bowey, seconded by Debra Hitz,

THAT By-law 2016-11 being a by-law to enter into a Funding Agreement with the Minister of Northern Development and Mines be hereby passed and enacted this 22nd day of November 2016.

CARRIED

10. Adjournment of Meeting

There is no meeting in December. The next regular meeting is January 24, 2017 at 7:30 PM.

Resolution No. 2016-53:

Moved by Debra Hitz, seconded by Sherida,

THAT there being no further business and the time being 8:50 PM, the meeting be adjourned.

CARRIED

Chair _____ Secretary/Treasurer _____