

**LOCAL SERVICES BOARD OF NOLALU**  
**Regular Meeting Minutes**  
**November 24, 2015**  
**7:30 PM**  
**Nolalu Community Centre**

**Attendance:**

Board Members: Sherida Bowey, Sharon Low (Chair), Lloyd Snider, Sandy Snider

Secretary/Treasurer: Karen Caren

NCC: Phyllis Gratton, Sheree O'Malley, Teasha Syrjanen

NEST: Bob Payne, John O'Malley, Teresa Patcheson, Camille Turcotte

**1. Call to Order and Review of Agenda**

The Chair called the meeting to order at 7:30 PM. Without objection, the agenda was adopted as printed.

**2. Conflict of Interest**

No conflicts of interest were declared.

**3. Approval of Minutes – October 27, 2015**

Moved by Sherida Bowey, seconded by Sharon Low,

THAT the regular meeting minutes of October 27, 2015, as circulated, be accepted.

CARRIED

**4. Financial Reports – October 2015**

Moved by Lloyd Snider, seconded by Sandy Snider,

THAT the LSB expenditures of \$2,190.97 for administration, \$2,181.08 for recreation services and \$3,926.75 for fire protection services for a total of \$8,298.80 for the month of October 2015 be accepted; and

THAT the reserve account, petty cash and bank account transactions and balances for October 2015, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

CARRIED

It was noted that since there is no meeting in December, the regular cheques for that month have been prepared, post-dated and will be distributed to the recipients.

**5. Updates**

**5.1 NCC**

Phyllis Garton advised that she is working diligently with the contractor to finalize the repair work and the insurance claim from July's sewer back-up. The kitchen is done with some minor items left remaining. The sleigh ride and Christmas tree lighting is coming up at the end of November and the

children's Christmas party is happening December 5<sup>th</sup>. The board is looking at some changes to this Christmas party next year with respect to scaling back the gifts to perhaps a loot bag instead. It was recommended that NCC review their membership qualifications. NCC is also planning on adding more outside lighting.

## **5.2 NEST**

John O'Malley noted that it has been a relatively quiet month with a few first response calls and one fire call. The heating system in the West Fire Hall is currently being changed from fuel to propane.

## **6. Correspondence**

### **6.1 Thank-you card from PLT Team**

Sharon read the note from the Provincial Land Tax (PLT) Team expressing appreciation for the LSB's part in hosting the public PLT meeting that was held in September at the Nolalu Community Centre.

### **6.2 Bill Mauro, MPP – Open House Invitation**

Sharon read the invite from Bill Mauro to attend his annual open house taking place on Friday, December 4<sup>th</sup> between 4 to 6 pm at the Knights of Columbus Centre.

### **6.3 Ministry of Finance – Notice of Forfeiture of Land for Arrears**

Sharon read the notice from the Ministry of Finance with respect to a property that was forfeited to the Crown for non-payment of taxes. The notice advised that the pre-2009 taxes owing on the property are now the responsibility of the LSB to collect. It was the consensus of the members that the amount is not large enough to warrant any collection measures.

Sharon advised that she will be forwarding the annual article into the January Grassroots advising the public to reference the December issue of the Ontario Gazette to review properties that are eligible for forfeiture.

## **7. Old Business**

### **7.1 Addition of Lismore Township – Status**

### **7.2 Exclusion of Pete's Lake Property –Status**

Sharon noted that she emailed a letter to Bill Mauro, MPP, advising him of the LSB's frustration with the slow process of both the addition of Lismore Township and the exclusion of the Scott's Pete's Lake property. A member of Mr. Mauro's staff advised Sharon that the letter will be forwarded to Minister Gravelle with support from Mr. Mauro.

### **7.3 Educating the Community about the LSB**

Debra Hitz was not in attendance at the meeting to advise of the status of the flyer.

#### **7.4 Emergency Procedures Plan (mock exercise)**

Bob Payne, Fire Chief, advised that he is waiting for a couple of sample mock exercises to be emailed from the Ontario Fire Marshall and Emergency Management Office. NEST is looking at March 2016 as a date to conduct the mock exercise.

Sharon reviewed the action items from the July Flood debriefing minutes. A discussion ensued of the items that were completed and those that still required action.

It was the consensus that the confidential contact lists be updated each January by the Fire Chief and the Secretary/Treasurer.

The action items will be reviewed again in February.

#### **7.5 Networking with other LSBs**

There was no discussion on this item.

### **8. New Business:**

#### **8.1 Budget Discussion/Revision**

Sharon noted that at the October budget meeting the board forgot to review the Secretary/Treasurer's honourarium. The LSB meet as a Committee of the Whole to discuss the honourarium. Sharon called some other LSBs to inquire what the range of honourariums is. They range from \$5,000 to \$16,000 annually. The Nolalu LSB's honourarium has remained the same since 2006, and has now fallen behind the level of the other LSBs. The Committee also reviewed the duties of the Secretary/Treasurer and the annual hour requirements, which have increased since the LSB became funded. The Committee recommends that the honourarium should be 10% of the annual levy which is in line with what the other LSB's are doing. The Committee recommends a honourarium of \$700 per month, up from \$520.

To accommodate this increase in honourarium, the board recommends that the LSB levy be \$133 per property, instead of the \$130 recommended at the October meeting. NEST's contract amount would remain as recommended; NCC's would decrease to the amount they had requested; and the LSB's portion would increase.

Moved by Lloyd Snider, seconded by Sandy Snider,

THAT the resolution of October 27, 2015, item 9.3 be rescinded.  
CARRIED

Moved by Sherida Bowey, seconded by Lloyd Snider,

THAT it be recommended to the public that there be an increase of \$8 to the flat rate, for a levy of \$133 per property for a total levy of \$85,120 to be distributed as follows: LSB - \$14,735 (16.74%); NEST- \$47,121 (53.53%); NCC - \$26,173 (29.73%), plus the \$2,909 grant from the Province for a total revenue of \$88,029.

CARRIED

## **8.2 Budget and Levy 2015-2016; MOF Collect Levy; Request for First Payment – By-laws**

Sharon noted that all property owners present are able to discuss and vote on the levy. It was noted the loss of the property to the Crown, as referenced in the correspondence earlier in the meeting, has resulted in one less property to be taxed. Sharon reminded that the LSB has not had a levy increase for 2 years.

There was brief discussion on the levy going from \$125 to \$133. It was the consensus that voting be done by the raising of hands.

Moved by Sherida Bowey, seconded by Sandy Snider,

THAT the flat fee of \$133 per property for the 2016 levy be accepted.

CARRIED

Moved by Sandy Snider, seconded by Lloyd Snider,

THAT By-law No. 2015-10 being a by-law to adopt the annual estimates of all amounts required for the purposes of the Board for operating expenditures for the 2015-2016 fiscal year and to set the tax levy, be hereby passed and enacted this 24<sup>th</sup> day of November 2015.

CARRIED

Moved by Lloyd Snider, seconded by Sherida Bowey,

THAT By-law No. 2015-11 being a by-law to authorize the Ministry of Finance to bill and collect the tax levy, be hereby passed and enacted this 24<sup>th</sup> day of November 2015.

CARRIED

Moved by Sandy Snider, seconded by Lloyd Snider,

THAT By-law No. 2015-13 being a by-law to approve the Annual Budget Estimates Report and First Request Payment Form for submission to the Ministry of Northern Development and Mines, be hereby passed and enacted this 24<sup>th</sup> day of November 2015.

CARRIED

## **8.3 Service Contracts – NCC, NEST, Moose Media – By-law**

Moved by Sherida Bowey, seconded by Lloyd Snider,

THAT By-law No. 2015-12 being a by-law to enter into contracts for the provision of recreation services, fire protection services and webpage services for the 2015-2016 fiscal year, be hereby passed and enacted this 24<sup>th</sup> day of November 2015.

CARRIED

#### **8.4 Funding Agreement with MNDM – By-law**

Moved by Sandy Snider, seconded by Sherida Bowey,

THAT By-law No. 2015-09 being a by-law to enter into a Funding Agreement with the Minister of Northern Development and Mines be hereby passed and enacted this 24<sup>th</sup> day of November 2015.  
CARRIED

#### **9. Adjournment of Meeting**

There is no meeting in December. The next regular meeting is January 26, 2016 at 7:30 PM.

Moved by Lloyd Snider, seconded by Sandy Snider,

THAT there being no further business and the time being 8:25 PM, the meeting be adjourned.  
CARRIED

Chair\_\_\_\_\_ Secretary/Treasurer\_\_\_\_\_